

# Automatic Transactions Sign-Up Form



Use this form to begin a program of systematic investments, exchanges or withdrawals made to, within or from an existing Homestead Funds account. To open a new Homestead Funds account, complete an account application.

Please print neatly in blue or black ink. If you have a question, call us at **1-800-258-3030**. For complete information about Homestead Funds and services, see the prospectus.

Return your completed form to:

**REGULAR MAIL**  
Homestead Funds  
c/o BFDS  
P.O. Box 219486  
Kansas City, MO 64121-9486

**OVERNIGHT MAIL**  
Homestead Funds  
c/o BFDS  
330 W. 9th Street, 1st Floor  
Kansas City, MO 64105-1514  
Attn: Shareholder Services

You may change or cancel your automatic investment, exchange or redemption program at any time. Call a Homestead Funds client service associate at **1-800-258-3030** for instructions.

 **Be sure to sign your completed form (section 6).**

## 1. Ownership

Tell us how your account is currently registered.

First Name	Middle Initial	Last Name
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Social Security Number
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If a Joint Account, Joint Owner's First Name	Middle Initial	Last Name
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Joint Owner's Social Security Number
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If an Entity, Entity Name	Entity Tax Identification Number
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Account Number
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See a recent statement or trade confirmation for your account number or call us.

## Need help?

Homestead Funds client service associates are available  
on weekdays from 8:30 a.m. to 5:00 p.m., ET.

Call 1-800-258-3030

## 2. Begin Automatic Investment Program

Complete this section to begin a program of regular investments with money transferred directly from your bank account or paycheck to your Homestead Funds account. For IRA and ESA accounts, all automatic contributions will be processed as current-year contributions.

Indicate method of investment. (Check one)

**ACH Transfer from Bank Account:** Complete this section to have money moved regularly from your bank account of record to your fund account. If you don't have bank information on file with us, you must also complete section 5, Bank Information.

Amount to transfer \$

### Transfer frequency

Check one:

- Monthly       Quarterly  
 Semi-annually       Annually

Transfers will be made on or about the 20th of the month.

First purchase (mm/yyyy) \_\_\_\_\_

Indicate how the amount transferred should be allocated by fund.

- Daily Income (168) ..... \$ \_\_\_\_\_  
 Short-Term Gov. (170)..... \$ \_\_\_\_\_  
 Short-Term Bond (172) ..... \$ \_\_\_\_\_  
 Stock Index (174)..... \$ \_\_\_\_\_  
 Value (176) ..... \$ \_\_\_\_\_  
 Small-Company (178) ..... \$ \_\_\_\_\_  
 International Value (180) ..... \$ \_\_\_\_\_  
 Growth (182) ..... \$ \_\_\_\_\_

Total dollars..... \$   
 (Must match transfer amount above)

**Payroll Deduction:** Complete this section to invest through payroll deduction. We'll mail your new account numbers and other information you'll need to provide to your payroll office to initiate deposits.

Select the funds you will be investing in. You do not need to indicate the investment amount at this time.

- Daily Income (168)  
 Short-Term Gov. (170)  
 Short-Term Bond (172)  
 Stock Index (174)  
 Value (176)  
 Small-Company (178)  
 International Value (180)  
 Growth (182)

### 3. Begin Automatic Exchange Program

Complete this section to begin a program of automatic exchanges made from one Homestead Fund to another or from one Homestead Fund to many. An exchange is a redemption followed by a subsequent purchase. For investors in regular (nonretirement) accounts, it is a taxable event.

If exchanging to a new fund, your existing account registration (account number, ownership information and account type) will be preserved.

**Amount to exchange**      \$

**Exchange frequency** (Check one)

- Monthly       Quarterly  
 Semi-annually       Annually

Exchanges will be made on or about the 20th of the month.

**First exchange** mm/yyyy \_\_\_\_\_

**Last exchange** mm/yyyy \_\_\_\_\_

Leave this line blank if you want exchanges to continue until source account balance is \$0 or until we receive different instructions from you.

**Exchange from:**

Fund Name \_\_\_\_\_

**Exchange to:**

- Daily Income (168) ..... \$ \_\_\_\_\_
- Short-Term Gov. (170)..... \$ \_\_\_\_\_
- Short-Term Bond (172) ..... \$ \_\_\_\_\_
- Stock Index (174)..... \$ \_\_\_\_\_
- Value (176) ..... \$ \_\_\_\_\_
- Small-Company (178) ..... \$ \_\_\_\_\_
- International Value (180) ..... \$ \_\_\_\_\_
- Growth (182) ..... \$ \_\_\_\_\_

**Total dollars**..... \$   
 (Must match exchange amount above)

### 4. Begin Automatic Redemption Program

Complete this section to begin a program of regular redemptions from your fund account.

If this is an IRA Account, you may use this form to set up automatic redemptions only if you are age 59 ½ or older or are taking 72(t) payments (see below). Automatic redemptions from Traditional IRA accounts are processed as "normal distributions" and subject to income tax.

If this is intended to be a 72(t) transaction, I understand that I have been advised to consult a tax professional about the calculation and implementation of my 72(t) substantially equal periodic payment early distributions. I take full responsibility that the schedule of withdrawals below meets the standards established in Article 72, subsection (t) of the Internal Revenue Code. I understand that Homestead Funds will not be liable for any penalties or fees assessed by the Internal Revenue Service as a result of an inaccurate calculation or modification to my 72(t) payment schedule.

I elect to take a 72(t) transaction.

**Amount to redeem**      \$

**Redemption frequency** (Check one)

- Monthly       Quarterly  
 Semi-annually       Annually

Redemptions will be made on or about the 20th of the month.

**First redemption** mm/yyyy \_\_\_\_\_

**Redeem from:**

- Daily Income (168) ..... \$ \_\_\_\_\_
- Short-Term Gov. (170)..... \$ \_\_\_\_\_
- Short-Term Bond (172) ..... \$ \_\_\_\_\_
- Stock Index (174)..... \$ \_\_\_\_\_
- Value (176) ..... \$ \_\_\_\_\_
- Small-Company (178) ..... \$ \_\_\_\_\_
- International Value (180) ..... \$ \_\_\_\_\_
- Growth (182) ..... \$ \_\_\_\_\_

**Total dollars**..... \$   
 (Must match redemption amount above.)

**Tell us whether you want federal income tax withheld from your IRA account redemption amount—IRA accounts only.** (Default is 10% if not checked.) Check one:

- I do not wish to have federal income tax withheld from IRA account redemption proceeds.
- Please withhold federal income tax of \_\_\_\_\_% from IRA account proceeds (indicate percentage of at least 10%).

**Tell us how to send your redemption proceeds.** Check one:

- ACH transfer to bank account of record. If bank information is not already on file, also complete section 5, Bank Information.
- Check mailed to address of record.

## 5. Bank Information

Be sure to complete this section if we do not currently have bank information on your account and you...

- signed up for the Automatic Investment Program and chose to have money moved by ACH transfer from your bank account (section 2)
- signed up for the Automatic Redemption Program and chose to have redemption proceeds deposited directly in your bank account (section 4)

**Account type** (Check one):

Checking

Saving

Tape a voided blank check or bank deposit slip to this application. Your check or deposit slip must be preprinted with name and account information (no starter checks or cashier's checks).



**Be sure to sign this form. We cannot act on your instructions without your signature.**

## 6. Signature

See section 7, Signature Validation Program Stamp, before signing this form.

- ▶ **X** \_\_\_\_\_ Title if a Corporate Account \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Owner or Parent
- ▶ **X** \_\_\_\_\_ Title if a Corporate Account \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Joint Owner (Required if a joint account.)

## 7. Signature Validation Program Stamp

Your signature on this form must be validated if you completed section 5 to add bank information that we did not previously have on file. We will not accept a guarantee from a notary. If your guarantor does not use the Signature Validation Program Stamp, please request that they use their Medallion Stamp Signature Guarantee instead. Both types of stamps can be obtained from any eligible guarantor, including banks, broker/dealers and credit unions.

Financial Institution: Affix stamp here.